



Funded by the
Erasmus+ Programme
of the European Union

Project title: Comprehensive policy frameworks for continuing VET: Reform of Continuing Vocational Education and Training Systems (Re-CVET)

Agreement Number:

2015 – 2994 / 001 - 001

Project number:

567039- EPP-1-2015-1-CY-EPPKA3-CVET

Implementation period: 01 November 2015 – 31 October 2017

Date: 01/02/2016 **Venue:** Ministry of Education and Culture, Nicosia Cyprus

Re-CVET KICK-OFF MEETING AGENDA

9:00 – 9:30 Press Conference

9:30 – 10:10	Introduction of the partners, delegates <u>Each partner will present their organization (10 minutes each)</u>
10:10 – 10:40	Presentation of the project; objectives; overall results
10:40 – 11:00	Coffee Break
11:00 – 13:30	Roles and responsibilities; project planning <u>Introduction each Work Package, along with the results, timeframe, planning details</u>
	Action plan for the following period <u>WP Leaders to present their Action Plans</u>
13:30 – 14:30	Light Lunch
14:30 – 15:30	Organization of the project <u>Management and coordination, dissemination, exploitation of results, quality assurance, etc</u>
15:30 – 16:30	Contracting issues; administrative and financial issues <u>Budget, financial management, contracting details etc.</u>
16:30 – 17:00	Closing; Any other business
20:00	Traditional Cypriot Dinner